



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Michael L. Retzer, Treasurer
Republican National Committee
310 First Street SE
Washington, DC 20003

DEC 26 2002

Identification Number: C00003418

Reference: Amended December Monthly Report (11/1/01-11/30/01), received 4/26/02

Dear Mr. Retzer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) B and H4 of your report to clarify the following description(s): TRANS and SUPPLIES. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Please clarify all expenditures made for PRODUCTION COST, VIDEO SERVICES, MEDIA SVS, VIDEO SVS, and ADVERTISING COST on Schedule(s) B and H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedules B, E, or F supporting Lines 23, 24, or 25 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to check the appropriate CATEGORY box for the payment(s) made to numerous vendors. Please amend your report to disclose the appropriate category.

-Line 1 and Line 5 of your Schedule I for your Republican National State Election Committee Non-Federal account discloses \$2,790,830.42 in receipts and \$577,815.96 in disbursements, respectively. However, the sum

of the memo entries itemized on memo Schedule A equal \$2,762,213.42 and the sum of the memo entries itemized on memo Schedule B equal \$586,537.29. Please clarify this apparent discrepancy.

-Schedule A supporting Line 15 of the Detailed Summary Page discloses a refund(s) or rebate(s) of what appears to be a previously disclosed allocable expense(s) from Jack Oliver and SMS Direct, Inc. Please be advised that when a committee receives a refund or rebate of an allocable expense, it must be allocated between the federal and non-federal accounts according to the same allocation ratio used to allocate the original disbursement. Furthermore, the federal account must transfer the non-federal portion to the non-federal account and disclose this transfer-out on Schedule H4. Your report does not appear to disclose a transfer-out of the non-federal portion of this refund(s) or rebate(s). Please provide clarification regarding this apparent omission.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Scott Walker

Senior Campaign Finance Analyst
Reports Analysis Division

